



**John Evans Elementary**  
100 Chapman Road  
Oviedo, FL 32765

**Carol Ann Darnell**  
Principal

**Stacie Hardy**  
Assistant Principal

Phone: (407) 320-9850  
Fax: (407) 320-9899



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Dear Parent or Guardian,

Your child, \_\_\_\_\_ was absent from school on \_\_\_\_\_ . It is the policy of Seminole County Public Schools to have every absence accounted for by receiving a note of excuse from the parent or guardian. Please complete and return this form promptly.

Sincerely,  
Carol Ann Darnell  
Principal

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Teacher \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Absence Date \_\_\_\_\_

Reason for absence \_\_\_\_\_

Parent Name (please print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

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